

**THE UNIVERSITY OF TENNESSEE COLLEGE OF SOCIAL WORK  
BSSW PROGRAM  
FIELD PRACTICUM APPLICATION**

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**Welcome to Field!**

- Please complete the application.
- Submit the completed application to the BSSW Field Coordinator on or before due date.

Due date is **October 1<sup>st</sup>** to begin junior field in spring semester and **March 1<sup>st</sup>** to begin field in summer or fall semester.

Please indicate when you will begin Junior Field **SOWK380**. Junior and senior field are completed in the same agency.

Spring \_\_\_\_\_     Summer \_\_\_\_\_     Fall \_\_\_\_\_

(If junior field begins in fall semester, senior BLOCK field is required in the following spring semester).

**Please note:** All students must meet with the BSSW Field Coordinator for a Professional Mock Interview and attend Field Orientation/ Personal Safety Training before beginning field.

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Name \_\_\_\_\_ Date \_\_\_\_\_

Cell Phone \_\_\_\_\_ UTK Email Address \_\_\_\_\_

Address: \_\_\_\_\_  
(Address where you will be living while in field practicum)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

**Employment History and/or Volunteer Experience:**

Organization: \_\_\_\_\_ Dates: \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Organization: \_\_\_\_\_ Dates: \_\_\_\_\_

Responsibilities: \_\_\_\_\_  
\_\_\_\_\_

Organization: \_\_\_\_\_

Dates: \_\_\_\_\_

Responsibilities: \_\_\_\_\_

**Will you be employed or volunteering during the semesters that you are in BSSW field?**

Yes → How many hours per week do you plan to work? \_\_\_\_\_  No

**Do you have a car/access to a car for transportation to field?**  Yes  No

**Are you in good academic standing?**  Yes  No

**Describe the learning experiences you want to gain from field practicum.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**What are your strengths and what skills will you bring to your field practicum?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Briefly explain any circumstances which might have an effect on your field practicum or might limit a type of field practicum.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Any student in need of disability related accommodations in field should contact the Office of Disability Services (ODS) on the Knoxville Campus (<http://ods.utk.edu> or (865) 974-6087). In order to receive an accommodation in field practice, students must be registered with ODS.

**Initial here to acknowledge that you have received this information.** \_\_\_\_\_

**Background and Health Checks:** A field agency may require security clearance resulting in background checks, fingerprinting and/ or drug screens. A field agency may require physical examinations, TB tests, immunization verifications, and/or random drug screens. Such clearance may be at the student’s expense.

**Initial here to acknowledge that you will consent to these agency requirements as conditions of your field placement confirmation:** \_\_\_\_\_

**Have you ever been convicted of any offense other than a minor traffic violation?**  Yes  No

If yes, please explain below. **Have you ever had any legal involvement that may negatively impact your acceptance for placement at a social service agency?**  Yes  No If yes, please explain below.

*(Please note that failure to provide accurate information may result in loss of field placement opportunities and possible dismissal from the program.)*

\_\_\_\_\_

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Indicate the type of field practicum setting or a population that interests you the most. Go to the College of Social Work homepage at <http://www.csw.utk.edu/> to review the Field Practicum Manual and the list of approved Field Placement Opportunities. List your top three choices for placement:

First Choice: \_\_\_\_\_

Second Choice: \_\_\_\_\_

Third Choice: \_\_\_\_\_

If there are specific agencies that you would like to consider that are not on the list of approved Field Practicum Sites, please identify the agency/s. **Students are not allowed to contact the agency without prior approval from the BSSW Field Coordinator.**

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I understand that I will be in field 120 hours during junior field practicum and 480 hours during the senior field practicums. I will be required to arrange my hours to accommodate field. I understand there is no guarantee that I will receive a particular placement. I certify that the information provided on this field application is accurate.

***Initial here to acknowledge that you have received this information and certify all information is accurate.***

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I hereby give permission to the Field Coordinator to release the information on this application to prospective Field Instructors. This information will be shared with prospective Field Instructors, as needed, for the purpose of facilitating my field placement. I understand that I have the authority to grant or deny permission for this release. I also understand that declining to grant this permission may exclude me from specific field placements. I understand that this consent will remain in effect for as long as I am enrolled in the social work program, unless revoked by me in writing and delivered to the Field Coordinator. Such revocation shall not affect disclosures previously made in connection with this application by the Field Coordinator prior to any such written revocations.

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Student Signature

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Date