

**University of Tennessee College of Social Work**  
**Contract for Placement in Employment Setting**

The undersigned are in support of (student name) field placement at (placement agency) where the student is also employed. The placement will meet all College of Social Work requirements for the (foundation/concentration/junior/senior) placement, and the student will be able to address all competencies stipulated for the relevant field practicum.

There is a clear delineation of work hours and field hours. The schedules for work and field are included in an attached document

The student's field activities are clearly differentiated from the student's responsibilities as an agency employee. The student has stipulated how all field competencies will be met in the attached document. Field activities represent new learning for the student and are not activities that the student has completed in her/his current or former position within the organization.

The student's field and task instructors will serve only as educational supervisors and do not in any way supervise the student's employment.

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Student

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Field Instructor

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Employment Supervisor

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Agency Administrator

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Field Coordinator