

THE UNIVERSITY OF TENNESSEE
COLLEGE OF SOCIAL WORK

SW-514 & 515: Human Behavior in the Social Environment I-II

Course Outline
Fall 2004, SW-514

Instructor: Terri Combs-Orme, Ph.D.
204 Henson Hall
974-3704
tcombs-orme@utk.edu

Please read the entire course website before the first class! For details regarding class assignment and other matters, see the course web site at Online@utk.edu.

Course format

The [Online@utk](mailto:Online@utk.edu) format makes many things possible that should enrich your experience of this course and make it more organized and convenient for you. I will be placing your readings online, for example, so you won't have to look for them in the library. I'm sure you know that this is a major convenience.

BUT--the system is not fully compatible with all computers; AOL users, specifically, cannot access many of the files I will put up through the AOL browser. (You can minimize AOL and open Internet Explorer, and this works sometimes.) You will probably have to use the computer lab at Henson to download and print the readings, or you may photocopy the paper copies that are available in the Reserve Room at Hodges Library.

PLEASE--call the online help number for computer problems. Don't look to me for computer support. I can't give it. When I put a file online I test it on 3 different computers, so if it won't work for you, it's your system, and I just can't help you with that.

Communicating with the professor

Please do not call me at home. I check my email frequently, so that is the best way to communicate with me if you have a question. BE SURE THAT YOU HAVE TAKEN STEPS TO GET YOUR UT EMAIL ACCOUNT OR TO HAVE YOUR UT EMAIL FORWARDED TO ANOTHER ACCOUNT. Frequently I find materials such as articles or newspapers stories, even web sites, that I like

to send out to students to complement a unit. Other times there may be an important class announcement that I want to get out fast. If you do not check your email daily, you will miss important class material.

Many of you will have difficulty with your email account at first, particularly if you don't want to use the UT account that is automatically assigned to you. If you want to use a non-UT account, you must take steps to forward your UT email to that account, and there are people to help you with that. If you do not receive email, you will miss communications from me or your fellow students.

My office hours for the fall semester of 2004 will be 4-5 on Monday and 1-2 on Wednesday. Please email or call me for an appointment during other times—I'm happy to oblige. If you plan to see me during office hours it would be a good idea to email or talk to me in class to ensure that I don't run downstairs or over to the coffee shop for a moment and cause you to wait.

Where are your materials?

You will find definitions of the learning units and questions for thought each week under "Course Units." If you will click on the title of the unit, you will be taken to the folder that includes any handouts or other materials. You may find other resources as well.

You may now access the UTK online library from Blackboard. Note the tab at the top of the page. To get our readings, go to the Catalog, then the Online Reserve for Hodges Library at the bottom of the Catalog page. Then click on "Social Work" and "GO" and then on SW 514 under my name. We will not be using all the articles on reserve, so check the list of readings before you print.

NOTE: DO NOT PRINT ALL OF THE ARTICLES YOU FIND UNDER OUR COURSE ON THE LIBRARY ONLINE RESERVE UNTIL AFTER THE FIRST CLASS. The list is still being revised, and many articles will not be used this semester.

In some cases you will note references to web sites I want you to study. The links can be found in the folder. If you cannot view them at home, again you need to visit the computer lab in Henson or in one of the other University locations.

This entire web site is the syllabus; there is no single document that you are accustomed to getting on paper. The navigation buttons on the left of your course page are self-defining.

Cell phones in class

I can't tell you how disturbing a ringing cell phone is to me during class. Therefore, I am asking you to turn off all cell phones when you come into class and leave them off until class is over.

There is one exception. If you have a family member who is seriously ill and need to be in touch, you may bring the phone set on silent mode. **LET ME KNOW ABOUT THIS IN ADVANCE.** Sit near the door, and if you get a call, grab it and leave the class before speaking.

Please note: being "on call" for work is not reason to have a phone in class. If you take this class, you need to commit this 3 hours to class. For information about readings, grades and assignments, see online@utk.

Class attendance

Attendance at all classes is required. If you are ill, you are still responsible for the material that day, including the online exam that is required each week. I take attendance.

Please note that more than 2 absences disqualifies you for an A in the class, irrespective of the reason. (Work-related responsibilities are not an exception.)

Details about assignments and grades are located on the class site at online@utk.edu.