

**The University of Tennessee College of Social Work
BSSW Program
Field Practicum Time Sheet**

Student: _____ Field Instructor: _____

_____ SW 380 _____ SW 480 _____ SW 481
_____ Summer _____ Fall _____ Spring

Week/Dates	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Total Hrs For Week	Supervision Date/Time
1									
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									

Grand Total: _____

Student Signature: _____

Date: _____

Field Instructor Signature: _____

Date: _____

Field Consultant Signature: _____

Date: _____

Notes:

1. Each student is responsible for maintaining an accurate record of her/his time. Original time sheet must be initialed each week by the field instructor.
2. Write in the beginning and ending time for each day.
3. The original form must be submitted with the End-of-Semester evaluation.
4. **Students in Junior Field (SW 380)**, spring or summer, are required to complete 120 total clock hours. **Students in Senior Field (SW 480/481)** are required to complete 16 hours per week during fall and spring semesters for a total of 480 clock hours over 30 weeks. BSSW students will complete a total of 600 field hours by graduation.