

B. EDUCATION: List all colleges and universities previously attended and specify any degrees received or to be received.

Name & Location	Major	Dates Attended	Degree Received	Date Degree Received
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C. VOLUNTEER EXPERIENCE: List any **volunteer social work** you have done.

Agency & Location	Duties	Dates
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How many years of **volunteer social work experience** do you have? _____

D. EMPLOYMENT HISTORY: List employment you have held within the past five years beginning with the most recent. If unemployed, indicate activities/whereabouts.

Employer & Address	Job Title & Duties	Dates
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How many years of **paid social work experience** do you have? _____

E. MILITARY SERVICE: If you have had active military service, indicate dates. _____

F. HONORS AND AWARDS: List awards, scholarships, honors received and offices held.

G. PUBLICATIONS: List any publications, manuscripts, or major undergraduate papers you have written. You may submit a sample with this application. (This can be a term paper prepared for a course.)

H. PRIOR CONVICTIONS: Have you ever been convicted for any offense other than a minor traffic violation? A positive answer will not necessarily preclude your acceptance into the program. However, it may prevent placement in some field practicum agencies and/or licensure in certain states. Yes ____ No ____

If yes, please explain. _____

I. FINANCIAL STATUS: Will you need financial aid? Yes No If yes, indicate sources where you will apply.

Indicate source, amount, and type (i.e., tuition, fees, living expenses) of any outside financial support that you already know you will receive. _____

NOTE: Acquiring funding for graduate study is the applicant's responsibility. UTCSW does award a limited number of scholarships and assistantships for full-time study. Scholarship information and the departmental financial aid application will be mailed to applicants after admission notification. The Free Application for Federal Student Aid (FAFSA) form is available from the Financial Aid Office of the University. Address inquiries to the Financial Aid Office, The University of Tennessee, 115 Student Services Building, Knoxville, TN 37996-0210 (423/974-3131). The priority date for financial aid applications to The University of Tennessee Financial Aid Office is February 14.

J. REFERENCES: List the names and addresses of the individuals you have asked to submit references for you.

NOTE: Three reference forms must be completed before your application can be reviewed. References constitute an essential part of the selection process. The people selected to provide reference information should be chosen with care and should include both academic and professional references if possible. They should be able to provide information regarding your ability, character, past academic and/or employment performance over an extended period of time, and potential for success in the practice of social work. Complete the top portion of the form before sending it to the person providing the reference.

K. PROFESSIONAL STATEMENT: A professional statement **must be submitted** with this application. Please prepare your professional statement using points 1-3 in the outline below. The content and writing style will provide the College important information about you and about your understanding of the goals and values of the social work profession. Please type your statement double-spaced on 8 ½ x 11 inch paper.

1. **Motivation for social service, social work education, and a career in the profession.** Explain why you want to pursue professional social work education, your reasons for applying to this college, and your social service interests and career goals.
2. **Capacities for professional social work education.** Comment on the nature and circumstance of any strengths and/or problems, including emotional or social, that might serve to enhance or limit your study.
3. **Major social concern.** Briefly describe what you consider to be a major social issue and why you consider it an important issue.

Date

Signature

The University of Tennessee does not discriminate on the basis of race, sex, color, religion, national origin, age, disability or veteran status in provision of educational programs and services or employment opportunities and benefits. This policy extends to both employment by and admission to the University.

The University does not discriminate on the basis of race, sex or disability in its education programs and activities pursuant to the requirements of Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990.

Inquiries and charges of violation concerning Title VI, Title IX, Section 504, ADA or the Age Discrimination in Employment Act (ADEA) or any of the other above referenced policies should be directed to the Office of Equity and Diversity (OED), 1840 Melrose Avenue, Knoxville, TN 37996-3560, telephone (865) 974-2498 (V/TTY available) or 974-2440. Requests for accommodation of a disability should be directed to the ADA Coordinator at the UTK Office of Human Resources Management, 600 Henley Street, Knoxville, TN 37996-4125.