

The University of Tennessee
College of Social Work
Henson Hall
Knoxville, TN 37996-3333

Tennessee State School Social Work Licensure Application

Prepared by:

Signature of Applicant

Date

**The University of Tennessee
College of Social Work**

**Procedures for Application for Tennessee State Licensure
in School Social Work**

The University of Tennessee College of Social Work, in collaboration with the UT College of Education, will certify applicants for the state of Tennessee school social work licensure program after their satisfactory completion of the requirements. **Applicants must hold a Bachelor's and/or Master's Degree in Social Work from an accredited program.** The following application materials meet the approved plan for acquiring the necessary competencies to meet each of the licensure standards.

1. STUDENTS CURRENTLY ENROLLED AT THE UNIVERSITY OF TENNESSEE COLLEGE OF SOCIAL WORK:

Students should meet with their academic advisor/major professor early in their first year of study (MSSW) or prior to their junior year of study (BSSW) in order to plan an appropriate program which meets the six standards for state licensure. Upon completion of the degree and additional requirements, application for Tennessee state licensure in school social work can be made.

2. APPLICANTS WHO CURRENTLY HOLD EITHER THE BACHELOR'S AND/OR MASTER'S DEGREE IN SOCIAL WORK FROM AN ACCREDITED PROGRAM:

Applicants who currently hold a Bachelor's and/or Master's degree in Social Work should take the appropriate steps to complete the six standards listed in this application. If additional course work is necessary to meet any of the six standards, the applicant should contact the School Social Work coordinator (865-974-1096).

Completed applications and all required documentation should be mailed to:

The University of Tennessee
College of Social Work
School Social Work Coordinator
201 Henson Hall
Knoxville, TN 37996-3333

General Information

Please note: This application **must** be typed.
You may obtain an electronic copy from the CSW website .

Name: _____

Address: _____

Phone Number: _____

Email: _____

Social Security # _____

Date of Birth: _____

Place of Birth: _____

Citizenship: _____

SOCIAL WORK EMPLOYMENT: List organization, address, position/duties and dates employed. (The applicant may attach a resume to complete this section.)

PREVIOUS LICENSURE: Has the applicant ever been certified Yes No
or licensed as a school social worker in another state?

If so, please list the name and address of the organization that provided licensure:

Is this license or certification still valid? Yes No

MEMBERSHIP IN PROFESSIONAL ORGANIZATIONS AND/OR HONOR SOCIETIES: (list below if applicable)

Academic Information

Academic History:

College/University	Major	Degree	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Social Work courses completed (list all course titles and numbers):

Field placement(s) (list name of agency and number of clock hours in the placement):

Professional development related to school social work (i.e., conferences, workshops, seminars, in-service training, etc.). Please list titles and dates:

Presentations or other accomplishments related to school social work (i.e., workshops and/or papers presented, materials published, honors and awards of recognition). Please list titles and dates:

Three references with their addresses, telephone numbers and email addresses (persons who may be contacted in reference to the applicant's competencies for school social work):

Name	Address	Phone Number	Email
1.	_____	_____	_____
2.	_____	_____	_____
3.	_____	_____	_____

DIRECTIONS FOR THE COMPLETION OF THE STATE OF TENNESSEE SCHOOL SOCIAL WORK LICENSURE STANDARDS

Documentation of having met the six standards is necessary in order to obtain the license in school social work in Tennessee. The UT CSW School Social Work Licensure Committee will review these materials and assess the extent to which an applicant meets each of the six standards before recommending the applicant for state licensure.

Directions for completion of the three sections under each of the six standards:

1. All applicants **must** complete section 1: Course title/description/course objectives. If the applicant is a graduate of the UT College of Social Work, he/she must list the course numbers/titles that apply to each standard and attach a copy of his/her UT transcripts to the application. If the applicant received his/her degree from another university or college, the applicant must also include a copy of the relevant course syllabi as an appendix to the application. Only one copy of a course syllabus is necessary if a particular course meets more than one standard. The School Social Work Licensure Committee reserves the right to request any course syllabus from any applicant when there is a question related to course content or learning objectives of any listed course.
2. All applicants should complete section 2: Identify any specific field practice experiences/activities related to this standard. This section should be completed by any applicant who has had any field practice experiences that meet a particular standard. NOTE: The applicant should provide a detailed description of any field experiences he/she has had as an undergraduate and/or graduate student in social work which demonstrates his/her knowledge competencies in working with children and families. These experiences may or may not have been in a public school setting.
3. All applicants should complete section 3: Other work/professional development activities related to this standard. This section should include any professional work experiences and/or professional development related to school social work (i.e. conferences, workshops, seminars, in-service training, etc.) or to practice with children and families in any setting.

You may use additional paper if more room is needed for each standard.

STANDARD ONE: Understanding of social, emotional, cultural and economic issues affecting students and schools and ability to assist students and families in overcoming barriers to learning.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard:

STANDARD TWO: Understanding of the needs of students at risk due to disability, economic condition, family disruption or other environmental factors and ability to work with teachers, school counselors, school psychologists and family resource center staff in addressing student needs.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard:

STANDARD THREE: Ability to serve as liaison between home and school, assist parents in understanding their children's needs, interpret student assessments to parents, and work with the parents in developing parenting skills.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard:

STANDARD FOUR: Ability to perform case management functions, facilitating the coordination and integration of community services to benefit students and their families.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard:

STANDARD FIVE: Ability to support students with special needs by preparing social histories, contributing to the development and implementation of individualized education programs (IEPs) and helping ensure the participation of parents.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard:

STANDARD SIX: Understanding of federal, state and local laws and policies affecting students including issues such as services for disadvantaged students, services required by students with disabilities, due process rights of students and families, child abuse and neglect, HIV and AIDS, confidentiality, attendance, suspension and expulsion.

1. Course title/description/course objectives:

2. Identify any specific field practice experiences/activities related to this standard:

3. Other work/professional development activities related to this standard: