

**MSSW PROGRAM**

**APPROVAL FOR TRANSFER HOURS FROM ANOTHER ACCREDITED GRADUATE SOCIAL WORK PROGRAM**

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

UT ID# \_\_\_\_\_

Date Admitted to UT MSSW Program: \_\_\_\_\_

Full Time     Extended Study

University/Program Transferring From: \_\_\_\_\_

<u>UT MSSW Foundation Coursework</u>	<u>Course Accepted as Equivalent (course #, title, credit hours)</u>
SW510 Social Work and Social Welfare Policies and Programs (3)	_____
SW512 Introduction to Macro Social Work Practice (2)	_____
SW513 Lifespan and Neurophysiologic Development (4)	_____
SW519 Social Work Research (3)	_____
SW522 Introduction to Direct Social Work Practice (4)	_____
SW537 Introduction to Psychopathology and SW Practice (3)	_____
SW538 Culturally Relevant Practice with Diverse Populations (3)	_____
SW539 Leadership Skills & Knowledge for Advanced SW Practice (2)	_____
SW542 Generalist Field Practice Full Time I/Extended II (2)	_____
SW544 Generalist Field Practice Full Time II (4)	_____
Total Number of Hours Approved for Transfer: _____	

**Approval Signatures:**

Student: \_\_\_\_\_

Date: \_\_\_\_\_

Admissions Committee Chair: \_\_\_\_\_

Date: \_\_\_\_\_

Graduate Program Director: \_\_\_\_\_

Date: \_\_\_\_\_

## **Guidelines for Transferring Hours from Another Accredited Graduate Social Work Program**

Course work equivalent to the first year of the M.S.S.W. program, completed in another accredited graduate social work program, is usually accepted toward degree requirements if the student is admitted. Transferred course work must correspond to UT MSSW course work, meet all UT requirements, and be approved at the time the prospective student is admitted to the MSSW program.

Applicants must meet UT graduate admission requirements as well as those of the College of Social Work.

Transfer courses must not have been used for a previous degree. They must be approved as equivalent to required and/or elective courses taken for graduate credit and passed with a grade of B or better. An S (earned on an S/NC system) for the field practicum is also accepted.

In addition, transfer courses must be part of an otherwise satisfactory graduate program (B average), a majority of the total hours required for a master's degree must be taken at the University of Tennessee, Knoxville, and all courses must have been completed within the six-year period prior to receipt of the the degree.

Decisions regarding credit transfer are made independently of admissions decisions. Transfer courses must be approved by the Admission Committee Chair and MSSW Program Director of the respective campus by completion of the appropriate approval of transfer hours form. Prior to graduation transfer courses must be listed on the Admission to Candidacy form and will be placed on the student's university transcript only after admission to candidacy.

Students do not receive academic credit for life experiences or previous work experiences.

Please note: (1) The prospective student must submit an official transcript to the Graduate School (if not already on file). Official transcripts must be mailed directly from the college or university. (2) The prospective student must also submit to the Office of MSSW Admissions a copy of the course syllabus for each course he/she is seeking to transfer .

The student should receive a copy of this completed approval form; the original should be placed in his or her file.